



Guide for Presentation of Works Extensive or Complete

The IX World Avocado Congress will publish as memoirs, the works that were presented as oral exhibitions or posters during the event.

By sending the documents, the authors accept that the organizers of the Congress have their authorization for said publication.

The complete works should be sent by August 15, 2019, to the email: academicwac@corpohass.com

The document can be sent in **ENGLISH OR SPANISH**. Only the parts corresponding to the summary of the document and the keywords must be written in both languages.

Document format

All completed works must follow the model and specifications described below:

Software: The work must be written in Microsoft Word for Windows word processor (version 97 or later)

Font: Times New Roman

Space between lines: Single space

Length: Maximum ten (10) A4 pages, including tables, graphics, illustrations and photographs (the total of the document cannot be greater than 10 pages)

Page Guide: The margins to be used will be the following:

Top 3.0 cm

Bottom 2.5 cm

Left side 2.5 cm

Right side 2.5 cm

All text, tables, figures or footnotes should be kept within the margins.

Other specifications:

One column

Unjustified text

Align to the left

Do not number pages

All text and tables must be in black. The graphics can be black or color.

File size: 5 Mb maximum



Order of the information in the document

The document must be in the following order:

Title: In CAPITAL LETTERS, bold style, alignment to the left and Times New Roman font, size 14 points.

Names of the authors: alignment to the left and Times New Roman font, font size 10. Only the first letter of each name and surname will be capitalized. Do not include titles (Dr. Prof. etc.). The names of the authors must be separated from the title by a space.

Work Centers: Work centers should be written below the list of authors. Each author must be identified with the work center, city and country. If the authors have different work centers, indicate the number of the corresponding work center using superscripts.

Example:

B. Gómez Rodríguez¹, D. Lopez Fernández¹, R. Alvarez Gómez^{1,2}

¹. Facultad de Horticultura. Universidad de Barcelona, Barcelona

². Facultad de Biotecnología, Universidad Complutense, Madrid

Job summary: Times New Roman font size 12. In ENGLISH AND SPANISH.

Keywords: between 4 and 6. In lowercase, except for the first letter of each. Separated by commas. Do not repeat words already included in the title

Annotations, if any. For example, if the document makes extensive use of symbols or other types of nomenclatures, they must be annotated and defined under this title, otherwise they must be explained when they are mentioned for the first time.

DOCUMENT Body: Times New Roman font size 12. The body is subdivided into the following sections: Introduction, Materials and Methods, Results, Discussion, Conclusions and / or Recommendations, Acknowledgments (Optional), Literature Cited. The Results and Discussion can be written together. Each section will be separated from the end of the previous one by two spaces. The title of each section in lowercase and bold.

Additional Details

Body of the document

- **Introduction:** The main purpose is to substantiate the reason for the study and justify the research, making a critical analysis of the background and its new contribution to science. The objectives should be written clearly and concisely.
- **Materials and methods:** Explains how the research has been carried out, including techniques, treatments and measurements, as well as statistical methods and data analysis
- **Results:** They can be data, comments and interpretations. They are presented in the form of text, figures and tables
- **Discussion:** Argumentative style. Importance and interpretation of the results, comparing them with other research.



- Conclusions: Presented as a response to the stated objectives.
- Figures: Includes diagrams, graphics and photography. They should be numbered consecutively with Arabic numerals, following the order in which they appear in the text and no distinction between the three. All are named as Figure. Example: Figure 1, Figure 2, etc.
- Graphics: Inserted in the text as figures. The format must be simple space. The title should be clear and concise, it should not include any explanation.
- Photographs: Should be used only to clarify the document. If they are used they must be in black and white or in color. Preferably converted to the format "JPG" before entering them in the text.
- Drawings: Must be prepared with black ink. Laser or white paper prints are accepted.
- Tables: All the tables included in the document must be written in the Word text, independently of the source applications (spreadsheets for example). They should be numbered consecutively, with Arabic numerals and should be placed as close as possible to the text to which they refer. The number and title of the table should be written in bold centered at the top.
- Scientific names and words in Latin: Should be written in italics.
- Trademarks: Registered names must be followed by the ® symbol the first time they are mentioned.
- Abbreviations, metric system: The International System of Measures and Accepted Abbreviations will be used. Abbreviations of specific terms should be spelled out completely the first time they are mentioned, followed by the abbreviation in parentheses.

References

References in the text can be quoted by parenthetically writing the author's last name, followed by the year of publication and separated by a comma, for example: "(Sharp, 2010)". They can also be cited by typing the author's surname and enclosing in parentheses the year of publication, for example: "Sharp (1997) states that ..."

If there are two authors, indicate the surnames separated by "&", for example: (Crabbé & Meyer, 2011) or Crabbé & Meyer (2011) indicate that.... ". If there were more than two authors, cite the first name followed by the expression "et al.", for example: (Zamora et al., 2009) or Zamora et al. (2009) determined that..." Unpublished references or quoted text must be credited in the text and in the footnotes.

Complete citations should appear at the end of the document in the "Literature Cited" section, using simple space with an extra space between the different citations. References should be mentioned in alphabetical order and should provide readers with enough information to find the cited material.

See the following content for more examples.



Reference Guide

Books

A single author

Comfort, A 1997, A good time, Mitchell Beazley, London.

More than one author

Madden, R & Hogan, T 1997, Determination of the evolution and characterization of oils in avocados.

Journals

Article

Wharton, N 1996, Determination of the evolution and characterization of oils in avocados, Chapingo Magazine, Vol. 12, no. 4, pp. 8-9.

Electronic publication

Full text of the electronic database

Madden, G 2002, 'Economy on the Internet', economic reference, Vol. 78, no. 242, pp. 343 - 358. Retrieved: October 16, 2002, from ABI / Inform.

Full text from the Internet

Byrne, A 2004, 'The End of History', Australian Newspaper, Vol. 53, no. 2 Obtained: October 16, 2002, de.

Document in WWW

Dawson, J, Smith, L, Deubert, K & Gray-Smith, S 2002, 'S' Trek 6: Reference, no plagiarism. Retrieved: October 31, 2002, from <http://studytrekk.lis.curtin.edu.au/>

Document in WWW - unspecified author

Leafy Seadragons and weedy seadragons 2001. Retrieved: November 13, 2002, from <http://www.windspeed.net.au/~jenny/seadragons/>

All content will be the responsibility of the authors

